

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Meeting Minutes – March 18, 2014**

A regular meeting of the Kentucky Board of Licensed Diabetes Educators was held at the Office of Occupations and Professions on March 18, 2014.

MEMBERS PRESENT

Dr. Carrie L. Isaacs, Secretary
Dr. Mehdi Poorkay
Carolyn L. Dennis
Larry Smith

Occupations and Professions Staff

Jennifer Hutcherson, Board Administrator

Others

Matt James – Office of the Attorney General

MEMBERS ABSENT

Kim Coy DeCoste, Board Chair

CALL TO ORDER

A meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Dr. Carrie Isaacs, Secretary, at 10:07 a.m. on March 18, 2014 at The Office of Occupations and Professions. A quorum was present.

APPROVAL OF THE MINUTES

Mr. Smith made a motion to accept the minutes dated February 18, 2014. The motion, seconded by Dr. Isaacs, carried.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Hutcherson reported that the vacant board administrator position has been filled. There are currently two vacancies in the fiscal section. The database project is ongoing and still has a June implementation date. Revised renewal forms are needed by COT.

BOARD COUNSEL REPORT

Mr. James reported that at the May board meeting there will be an Open Records/Open Meetings Training.

BOARD CHAIRMAN'S REPORT

No report was given.

NEW BUSINESS

Ms. Dennis suggested that a question be added to the FAQ addressing the professions that do not qualify under the core body of knowledge grandfathering law. A discussion was held by the board regarding which professions that would include. Ms. Hutcherson will add a question to the FAQ and include a list of professions that, by themselves, without additional experience or qualifications in comprehensive diabetes self-management education, do not qualify. This list will not be an exhaustive list, but will include commonly asked about professions.

APPLICATION COMMITTEE REPORT

Ms. Dennis reported that the application committee met on Monday, March 17, 2014 at 11:00 a.m. at the Eagle Creek Branch Library in Lexington. They reviewed 21 applications. The schedule for the application committee will be board meeting days at 9:30 a.m. at O&P, unless a member of the application committee is unable to attend the board meeting, in which case the application committee meeting will be held the day before the board meeting. A form will be distributed to board members at the April board meeting to select their preference for receiving special meeting notices; either by postal mail, fax or email.

The board reviewed recommendations from the application committee for 21 applications. Ms. Dennis made a motion to accept the recommendations of the application committee. The motion, seconded by Mr. Smith, carried.

- Sherry Adkins – Master – Approved
- Shelly Allison – Master – Approved
- Teresa Blair – Master – Approved
- Cynthia Brown – Licensed – Denied
- Leslie Coffey – Master – Approved
- Angela Cordingly – Master – Approved
- Tammy Grider – Master – Approved
- Max Herrle – Master – Approved
- DeAnna Leonard – Licensed – Approved
- Bridget Lykins – Licensed – Approved
- Carol McGowan – Master – Approved
- Betsy Oriolo – Master – Approved
- Sharon Owens – Licensed – Approved
- Melanie Perry – Master – Approved
- Kathy Reynolds – Licensed – Approved
- Dawn Sheehan – Licensed – Approved
- Phyllis Smith – Master – Approved
- Lisa Supplee-Pulliam – Licensed – Approved
- Donnetta Tungate – Master – Approved
- Sandora Wantland – Master – Approved
- Sandra West – Licensed – Approved

TRAVEL AND PER DIEM

Mr. Smith made a motion to approve travel and per diem for today's meeting. The motion was seconded by Ms. Dennis. The motion carried unanimously.

FUTURE MEETINGS

The next Board Meeting will be held April 15, 2014 at 10:00 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

ADJOURNMENT

With no further business to discuss the meeting was adjourned at 10:52 a.m.

Respectfully Submitted:

Jennifer Hutcherson, Board Administrator